

MVNU Student Employment Job Description

JOB TITLE: Student Month of May Employment for Student Housekeeping

DEPARTMENT: Facilities

REPORTS TO: Director of Facilities, and Leads in Facilities Department

Student Housekeeper:

Clean apartments and dorm rooms

- Deep cleaning of bathrooms, replacing shower curtains and stocking of toilet paper;
- Wash down desks, chairs, shelves, and beds in bedrooms;
- Deep cleaning of kitchens, wash out cupboards, clean refrigerator and sink;
- Basic cleaning in living room;
- Vacuuming and mopping whole apartment;
- Reports all repairs required and safety and fire hazards to supervisor;
- Observes safety standards and practices;

REQUIREMENTS:

- Must be enrolled at MVNU or other institution.
- Excellent communication and interpersonal skills demonstrated by the ability to communicate with managers, co-workers, students, and members of the general campus community in a courteous manner.
- Demonstrates time management skills with the ability to work with little supervision.
- Ability to meet clearly defined University standards within designated shift.
- Ability to work alone or within a team to achieve standards without constant supervision.
- Ability to operate large and small power-driven equipment.
- Performing physical activities that require considerable use of your arms and legs and moving your whole body, such as climbing, lifting, balancing, walking, stooping, and handling of materials.
- Must be able to lift and carry up to 50 pounds on a repetitive basis.
- Must be able to work outside in all elements; including potential allergies, sun shine and rain;
- Must be flexible to perform other duties as assigned.

***Position will last two to three weeks in May following student move out date.**

***Interested students should submit a student employment application the Human Resources Office ASAP**