

## **MVNU Student Employment Job Description**

**JOB TITLE:** FWS America Reads Community Position

**DEPARTMENT:** Education Department

**REPORTS TO:** Amy Dubusky

### **REQUIREMENTS:**

- **FWS Eligibility Required (see Financial Aid for eligibility)**
- **Experience/Background/Knowledge:** Elementary reading and math experience preferred but not required.
- **Skills:** A desire to help elementary students with reading and math skills. Dependability in following schedules and procedures. Ability to work with elementary teachers and students. Effective verbal and written communication skills.
- **Attire on the Job:** Elementary school dress standard, business casual clothing
- **Expectations:** Provide reading and math support for elementary students as directed by the assigned classroom teacher. Exhibit a Christ-like attitude in all assigned duties.
- **Special Requirements:** Reliable transportation to and from the assigned elementary school.

### **DUTIES (include but not limited to):**

- Provide reading and math support to elementary students as directed by the classroom teacher.
- Provide classroom activity support as directed by the classroom teacher.
- Other duties as assigned by the classroom teacher.

**NORMAL WORKING HOURS and DAYS:** Hours for this position will vary during the elementary school day, according to the student worker's availability.