



POSITION ANNOUNCEMENT

Assistant Director for Intercultural Life & Student Transitions

Mount Vernon Nazarene University exists to shape lives through educating the whole person and cultivating Christ-likeness for lifelong learning and service.

Mount Vernon Nazarene University (MVNU) is an intentionally Christian teaching university for traditional age students, graduate students, and working adults who seek opportunities to learn and grow in an academic community of faith. The University provides the context for a transformational experience through excellent academics, service opportunities, caring relationships, and a nurturing spiritual and social environment. Faculty, staff, and students are challenged to achieve their highest potential, to become increasingly Christ-like and to make a difference in their world through lifelong service.

The University seeks a full-time, 11-month, **Assistant Director for Intercultural Life & Student Transitions** for its Student Life office on the Mount Vernon main campus. The position reports to the Director of Campus Life and will begin once filled. The University pay grade for this position is "D". A full complement of benefits is provided, including a health care plan, retirement contributions and tuition assistance, each subject to associated waiting periods.

Overview: The Assistant Director for Intercultural Life & Student Transitions at Mount Vernon Nazarene University serves as a vital bridge between diverse student populations and the university community, fostering an inclusive campus environment while supporting successful student transitions. This role oversees intercultural life clubs, intercultural life events, and programming, New Student Institute (NSI), Global Spotlights, Class-Specific events and traditions, and the University's Intercultural Life Committee. By facilitating cross-cultural dialogue, supporting student organizations, and implementing targeted transition programs, this position strengthens MVNU's reputation as an institution that values diversity, promotes student engagement, and prepares graduates to thrive in an increasingly interconnected global society.

Responsibilities for this position include:

1. Intercultural Life:
 - Assist Intercultural Student Life Clubs (e.g. Herenica, Lugaw, Black Student Union, International Student Club) in coordinating meetings, events, and leadership development.
 - Coordinate, plan, and cast vision for Intercultural Life events such as, but not limited to, Global Spotlights, Festival Latino, Soulfest, and Chinese New Year Celebration.
 - Provide staff oversight of one Campus Life Graduate Assistant, SGA Director of Intercultural Life, and Student Diversity Ambassadors.
 - Chair the University Intercultural Life Committee.
 - Create co-curricular opportunities for intercultural engagement and education.
 - Assist Student Life and other Campus professionals in developing, sustaining, and refining, the best policies and practices for serving the international student population.

2. Student Transitions & Campus Life:
 - Cast vision for and lead New Student Institute (NSI).
 - Work closely with the rest of the Campus Life staff in identifying common barriers to integrated social engagement specific to yearly classification (i.e. Freshman, Sophomore, Junior, Senior).
 - Work closely with Graduate Assistants in providing leadership and advising for Class Councils on the Student Government Association.
 - Oversee Class Council traditions such as, but not limited to, Class Weeks, Formals, and Senior Sunset.
 - Oversee First Generation Student Programming.
 - Serve as the Student Life representative, as needed, for strategic initiative projects (SIP).
 - Assist Campus Life in other events, initiatives, projects, and meetings as assigned.
3. Center for Student Success:
 - Work collaboratively with the Center for Student Success in identifying barriers to student integration into University Life and responding appropriately.
 - Carry an agreed-upon Student Load for Student Success Coaching.

Expectations for the successful candidate:

- Evangelical Christian statement of faith, experience and mission fit
- Personal commitment to Jesus Christ
- Understanding and alignment of the heritage, doctrine, and practices of the Church of the Nazarene.
- Bachelor's degree in Intercultural Studies, Psychology, Sociology, Higher Education, or a related field.
- Experience in intercultural work environments or higher education.
- Be self-motivated and solve complex problems with little or no supervision.
- Communicate effectively to students, other staff and faculty, and parents, by phone, by e-mail, by memoranda, and in person.
- Demonstrate a servant's heart and teachable spirit.
- Follow instructions and work cooperatively with all Student Life staff.
- Demonstrate a spirit of hospitality and inclusivity.
- Knowledge of best practices in student belonging and intercultural engagement.
- Demonstrated commitment to fostering a supportive and inclusive campus community.

To be considered for this position, please email a resume to MVNU.Recruiting@mvnu.edu and complete the application, found at: <http://mvnu.edu/jobs>. Applicants submitting materials via email should attach either a Microsoft Word or .PDF File. Alternatively, materials can be faxed to (740-397-1005), or mailed to:

Mount Vernon Nazarene University

Human Resources

800 Martinsburg Road

Mount Vernon, OH 43050

Professional and personal references are required, consistent with the responsibilities associated with this position. A background check will be performed prior to appointment. Mount Vernon Nazarene University does not unlawfully discriminate on the basis of race, color, sex, national origin, age, disability, or military service in administering its employment policies and practices. As a religious educational institution under the auspices of the Church of the Nazarene, the University is permitted by law to consider religious beliefs/practices in making employment decisions and does so to achieve its mission. The University requires as a condition of employment that all employees subscribe to standards of the Church of the Nazarene and conduct their lives in accordance therewith.