



**POSITION ANNOUNCEMENT  
Head Woman's Softball Coach**

*Mount Vernon Nazarene University exists to shape lives through educating the whole person and cultivating Christ-likeness for lifelong learning and service.*

Mount Vernon Nazarene University (MVNU) is an intentionally Christian teaching university for traditional age students, graduate students, and working adults who seek opportunities to learn and grow in an academic community of faith. The University provides the context for a transformational experience through excellent academics, service opportunities, caring relationships, and a nurturing spiritual and social environment. Faculty, staff, and students are challenged to achieve their highest potential, to become increasingly Christ-like and to make a difference in their world through lifelong service.

The University seeks a Head Woman's Softball Coach for its Athletic Department woman on the main campus. The position reports to the Director of Athletics, and is available immediately, upon appointment of a successful candidate.

**Responsibilities for this position include, but are not limited to the following:**

Primary:

- Planning, supervising, and directing all phases of the Woman's Intercollegiate Softball Program:
  - Operating the woman's softball program under the NAIA guidelines
  - Operating the woman's softball program under the Crossroads league conference guidelines
  - Organizing and conducting team practice sessions and games
  - Recruiting prospective mission fit student-athletes
  - Managing the softball budget each year
  - Scheduling games with approval from AD
  - Supervising assistant coaches
  - Spiritual mentoring
  - Assisting in eligibility certification of team
  - Managing all other aspects of an intercollegiate athletic program
  - Coordinating summer camp(s), if desired
  - Organize and operate program fundraising
- Attending all athletic department meetings.
  - Additional assignment as deemed appropriate by the Athletic Director. These could include classroom instruction depending on capacity of the candidate and needs of the university as well as assistance with game management.
- Support other athletic events taking place on campus
- Other duties assigned by the Athletic Director

**Expectations for the successful candidate:**

- Evangelical Christian statement of faith, experience, and mission fit
- Personal commitment to Jesus Christ.
- Understanding and alignment of the heritage, doctrine, and practices of the Church of the Nazarene.

- Bachelor degree or equivalent is preferred
- Previous coaching experience at the high school or collegiate level preferred
- Knowledge of coaching philosophies and implementation within a team
- Experience with Microsoft Office and with office equipment (printers, copiers, etc.) preferred
- Excellent technology, face-to-face, and phone skills
- Ability to compose clear, professional letters, emails, and announcements
- Ability to communicate and work effectively and creatively with students, parents, administrators, faculty and staff
- Must be capable of sitting, walking or standing for long periods of time; frequent use of stairs; ability to lift 50 pounds

To be considered for this position, please email a resume to [MVNU.Recruiting@mvnu.edu](mailto:MVNU.Recruiting@mvnu.edu) and complete the application, found at: <http://mvnu.edu/jobs> . Applicants submitting materials via email should attach either a Microsoft Word or .PDF File. Alternatively, materials can be faxed to (740-397-1005), or mailed to:

Mount Vernon Nazarene University  
Human Resources/Recruiting  
800 Martinsburg Road  
Mount Vernon, OH 43050

Professional and personal references are required, consistent with the responsibilities associated with this position. A background check will be performed prior to appointment. Mount Vernon Nazarene University does not unlawfully discriminate on the basis of race, color, sex, national origin, age, disability, or military service in administering its employment policies and practices. As a religious educational institution under the auspices of the Church of the Nazarene, the University is permitted by law to consider religious beliefs/practices in making employment decisions and does so to achieve its mission. The University requires as a condition of employment that all employees subscribe to standards of the Church of the Nazarene and conduct their lives in accordance therewith.