



POSITION ANNOUNCEMENT
Graduate Assistant for Baseball

*Mount Vernon Nazarene University exists to shape lives through educating the whole person
and cultivating Christ-likeness for lifelong learning and service.*

Mount Vernon Nazarene University (MVNU) is an intentionally Christian teaching university for traditional age students, graduate students, and working adults who seek opportunities to learn and grow in an academic community of faith. The University provides the context for a transformational experience through excellent academics, service opportunities, caring relationships, and a nurturing spiritual and social environment. Faculty, staff, and students are challenged to achieve their highest potential, to become increasingly Christ-like and to make a difference in their world through lifelong service.

The University seeks a **Graduate Assistant** to serve in the role of Assistant Coach for Baseball on the main campus. Graduate Assistant appointments are made in collaboration with the Vice President of GPS and the Athletic Department. This position is 20 hours per week and is a full tuition benefit extending through the duration of the student's Master's program. The Graduate Assistant will assist the head coach in all facets of coaching and will maintain the standard of conduct and commitment to community consistent with all members of MVNU and its Christian mission.

Responsibilities for this position include:

- Develop names for a recruiting database
- Individually manage database
- Handle mail, emails, phone calls, and texts
- Assist in managing social media outlets
- Arrange on-campus visits
- High school visits
- Observe games and tournaments
- Assist in planning daily practices/activities and initiate effective daily warm-up and stretching.
- Scouting opponents/scouting reports
- Player evaluation
- Become proficient with Rapsodo technology
- Individual workouts with players
- Supervise weightlifting/conditioning programs
- Contribute to camps and/or clinics
- Help promote fundraising efforts
- Establish connections and contacts with alumni (Alumni game)
- Maintain a positive spiritual influence on players and students
- Assist Athletic Administration with daily tasks as needed.

Expectations for the successful candidate:

- Evangelical Christian statement of faith, experience, and mission fit
- Bachelor degree or equivalent
- Acceptance into a MVNU Graduate program
- Previous collegiate playing or coaching experience preferred. Experience in the effective supervision of student-athletes.

Performance

- Approaches every assignment and responsibility from a Christian perspective, exhibiting ethics, integrity and professionalism in all dealings
- Relates to each administrator, faculty, and staff member humbly, patiently, gently, and supporting one another in Christian love.
- Demonstrates effective and efficient use of University resources.

- Shows thorough familiarity with and understands University resources sufficiently to appropriately direct inquiries or provide appropriate information about community resources in a timely, professional and collegial manner.
- Exhibits good judgment in decision-making based on University guidelines; this includes a keen awareness of all information contained within the MVNU Staff Handbook.
- Shows initiative to anticipate and attempt to resolve all problems/issues/needs while maintaining essential services.
- Coordinates with appropriate academic or administrative personnel, assignments and responsibilities that cross administrative lines, working cooperatively, demonstrating the ability to work well in team-based efforts
- Committed to the pursuit of lifelong personal and professional growth striving to improve job skills and obtain requisite knowledge and capabilities to support the University's goals and objectives.
- Strives for quality communication with the objective of strengthening relationships with all University constituents.
- Maintains knowledge of Equal Employment Opportunity (EEO) laws, particularly regarding equal and fair treatment of all people; strives to maintain a non-intimidating, harassment-free work environment.

Knowledge, Skills, and Abilities

- Understand game rules of the sport
- Knowledge of scholarship processes, NAIA eligibility, and recruiting policies
- Knowledge of best training practices and current baseball specific technology
- Ability to strategize game and team concepts
- Possesses planning, organizational, and management skills
- Ability to read, write, and use mathematical equations
- Ability to create a positive team culture and motivate athletes
- Able to articulate game and practice strategy
- Ability to throw batting practice and to hit fungoes for practice and pre-game.
- Must be capable of sitting, walking or standing for long periods of time. Ability to lift up to 30 pounds. Ability to throw baseballs repetitively.

To be considered for this position, please email a resume to MVNU.Recruiting@mvnu.edu and complete the application, found at: <http://mvnu.edu/jobs> . Applicants submitting materials via email should attach either a Microsoft Word or .PDF File. Alternatively, materials can be faxed to (740-397-1005), or mailed to:

Mount Vernon Nazarene University
Human Resources/Recruiting
800 Martinsburg Road
Mount Vernon, OH 43050

Professional and personal references are required, consistent with the responsibilities associated with this position. A background check will be performed prior to appointment. Mount Vernon Nazarene University does not unlawfully discriminate on the basis of race, color, sex, national origin, age, disability, or military service in administering its employment policies and practices. As a religious educational institution under the auspices of the Church of the Nazarene, the University is permitted by law to consider religious beliefs/practices in making employment decisions and does so to achieve its mission. The University requires as a condition of employment that all employees subscribe to standards of the Church of the Nazarene and conduct their lives in accordance therewith.