



POSITION ANNOUNCEMENT

Graduate Assistant for Residence Life – Spiritual Mentor Program

Mount Vernon Nazarene University exists to shape lives through educating the whole person and cultivating Christ-likeness for lifelong learning and service.

Mount Vernon Nazarene University (MVNU) is an intentionally Christian teaching university for traditional age students, graduate students, and working adults who seek opportunities to learn and grow in an academic community of faith. The University provides the context for a transformational experience through excellent academics, service opportunities, caring relationships, and a nurturing spiritual and social environment. Faculty, staff, and students are challenged to achieve their highest potential, to become increasingly Christ-like and to make a difference in their world through lifelong service.

The University seeks a Graduate Assistant for Residence Life – Spiritual Mentor Program to assist in organizing the spiritual formation, discipleship training, and community-building efforts within the Residence Life Department, and Spiritual Mentor student leader role. The position reports to the Director of Residence Life and will begin upon appointment of a successful candidate. This position is 20 hours per week and includes a full tuition benefit extending through the duration of the student's graduate program. In addition, it will also include housing in the university's Graduate Assistant appointed housing.

Responsibilities for this position include:

- Serve as an active member of the Residence Life team, supporting the overall mission and collaborating with Resident Directors to foster a strong residential community.
- Lead the organization and implementation of Spiritual Mentor-specific training, including coordinating schedules, inviting guest speakers, and developing discipleship-focused learning opportunities.
- Partner closely with Resident Directors, who serve as the primary supervisors of Spiritual Mentors, by providing additional support, guidance, and spiritual development resources.
- Provide relational, developmental, and spiritual support to Spiritual Mentors, including participating in semester one-on-one check-ins and offering additional support when needed in partnership with the RD.
- Serve as the primary liaison between Residence Life and the Spiritual Life department, helping facilitate collaboration and shared initiatives between departments.
- Assist with Residence Life departmental projects, events, and administrative needs as part of the broader Residence Life team.
- Participate in the weekly on-call duty rotation

Expectations for the successful candidate:

- Evangelical Christian confession of faith and experience;
- Bachelor's degree;
- One year of experience in residence life or other area of university campus leadership (preferred);
- Ability to integrate Christian discipleship into the context of university living and learning;
- Understanding and appreciation of the heritage, doctrine and practices of the Church of the Nazarene;
- Working understanding of Microsoft Office (Word, Excel, Outlook);
- Clear and concise interpersonal communication, must be comfortable in small and large group settings, and in communicating with students and their parents;
- Spirit of hospitality and inclusivity;
- Ability to confidentially handle sensitive inquiries and contacts with institutional leadership as well as students;

To be considered for this position, please email a resume to humanresources@mvnu.edu and complete the application, found at: <http://mvnu.edu/jobs>. Applicants submitting materials via email should attach either a Microsoft Word or .PDF File. Alternatively, materials can be faxed to (740-397-1005), or mailed to:

Mount Vernon Nazarene University
Human Resources
800 Martinsburg Road
Mount Vernon, OH 43050

Professional and personal references are required, consistent with the responsibilities associated with this position. A background check will be performed prior to appointment. Mount Vernon Nazarene University does not unlawfully discriminate on the basis of race, color, sex, national origin, age, disability, or military service in administering its employment policies and practices. As a religious educational institution under the auspices of the Church of the Nazarene, the University is permitted by law to consider religious beliefs/practices in making employment decisions and does so to achieve its mission. The University requires as a condition of employment that all employees subscribe to standards of the Church of the Nazarene and conduct their lives in accordance therewith.